

**Maulana Azad Education Foundation
(Ministry of Minority Affairs)
Maulana Azad Campus, Chelmsford Road, New Delhi -110055**

Tender Reference No.: IX/2/ADM.Repair & Maint./2017

Dated: 24-11-2017

SHORT NOTICE INVITING QUOTATION (NIQ)

Sub: Special repairs and renovation work of Toilets at Maulana Azad Education Foundation (MAEF).

The Maulana Azad Education Foundation (MAEF), Ministry of Minority Affairs, invites sealed quotations for the items of work mentioned at **Annexure- I** below from the registered Contractors of appropriate class with any of the Govt. Department like CPWD, MES, DDA etc. The sealed quotations should reach the office of the Chief Executive Officer & Secretary, MAEF, Maulana Azad Campus, Chelmsford Road, New Delhi-110055 on 30-11-2017 by 3.00 p.m. The sealed quotations shall be opened on the same day at 3.30 p.m. in the chamber of the Chief Executive Officer & Secretary, MAEF. The sealed quotations should be addressed to:

Shri R Rahman,
Chief Executive Officer & Secretary
Maulana Azad Education Foundation
Ministry of Minority Affairs
Maulana Azad Campus
Chelmsford Road
New Delhi-110055
Phone no. : 011-23561130 / 23583788-89

TERMS & CONDITIONS: -

1. Nothing extra shall be paid on account of octroi, cartage etc.
2. The validity of the quotation is 60 days from the date of opening of the sealed quotations.
3. No T & P shall be issued departmentally.
4. The work shall be completed within **45 days** from the date of issue of the work order.
5. Necessary statutory deductions will be made as applicable.
6. Debarred agency or individual shall not be permitted to participate in the bidding.

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7. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on behalf of the agencies. Any agency engaging debarred persons is also liable to debarring.
8. The experience of agencies should be taken into account rather than individuals incorporated with the agencies, which does not include proprietorship.
9. No waste/malba of any sort will be left at the work site/anywhere within the Perimeter fencing of the complex.
10. The contractor will be fully responsible during execution of work. If any damage done at site/ surroundings, the same shall be made good within quoted rates.
11. The Agency should be registered with the Department of Trade & Taxes, Govt. of NCTD and would to furnish a copy of GST Registration at the time of making the request for issue of NIQ or attach the same along with the quotation. In case, the agency is not registered with the GST Department, then he may give an undertaking stating therein that presently the turnover has not exceeded the prescribed limit under GST Act., and Rules appended thereto. The agency should be got registered with the GST Deptt. as soon as the turnover crosses the statutory limit for registration and should supply a copy of registration with GST Deptt. within one week of its registration. It may also be undertaken that till date the agency has no tax due whatsoever in this account. In case any of the above particulars are found to be false or incomplete, the agency shall be liable for action by MAEF.
12. That for all intents and purposes the unskilled labour and such like personnel provided by the agency shall be the employees of the agency. The agency shall be responsible to provide all admissible and/or fringe benefits to such personnel in the same manner as the agency does to its other employees. The MAEF shall not be responsible in any respect whatsoever for payment of any claims of the personnel provided by the agency.
13. "If there are two or more agencies quoting the same rate, preference would be given to the agency which is already serving subject to its satisfactory performance. If even then there is a tie between two or more such agencies then the work would be awarded to the agency which has the highest gross annual turnover for the last three consecutive financial years".
14. The work shall be carried out as per CPWD specification and to the entire satisfaction of Officer- In-charge.
15. No minor should be engaged at site.
16. The quoted rate should be inclusive of all taxes/ Levies etc. and MAEF would not pay/ reimburse any Tax/ Levi whatsoever. The rates should be entered in Figures & Words.
17. The quotations received by post/ through courier shall not be entertained.
18. The Earnest Money Deposit (EMD) of Rs. 5207.00/- in the shape of DD/Bank draft in favor of Maulana Azad Education Foundation, New Delhi shall accompany with the Bid.

Chief Executive Officer & Secretary

Annexure -I

Name of Work : Special repairs and renovation work of Toilets at Maulana Azad Education Foundation (MAEF)

Item No.	DSR- Ref	Item Description	Quantity	Unit	Rate	Amount
1	15.56	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead	45.00 Sqm.	Sqm		
2	15.7.4	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge. In cement mortar	0.5 Cum	Cum		
3	15.8.3	Removing mortar from bricks and cleaning bricks including stacking within a lead of 50 m (stacks of cleaned bricks shall be measured). From brick work in cement mortar	150.00 No.	1000 No.		
4	15.23.1	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead for thickness fo tiles 10mm to 25mm	32.00 Sqm	Sqm		
5	15.52	Dismantling of flushing cistern of all types (C.I./PVC/Vitrious China) including stacking of useful materials near the site and disposal of unserviceable materials within 50 metres lead	3.00 No.	Each		
6	13.5.2	15 mm cement plaster on rough side of single or half brick wall of mix. 1:6 (1 cement: 6 coarse sand)	45.00 Sqm.	Sqm		
7	13.9.1	12 mm Cement Plaster 1:3 (1 cement: 3 coarse sand) finished with a flossing coat of neat cement.	55.00 Sqm	Sqm		
8	14.42.1	White washing with lime to give an even shade. Old work (two or more coats)	50.00 Sqm	Sqm		
9	14.43	Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete	196.00 Sqm	Sqm		
10	14.45.1	Distemping with oil bound washable distemper of approved brand and manufacture to give an even shade. Old work (one or more coats)	190.00 Sqm.	Sqm		
11	14.46	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete	190.00 Sqm.	Sqm		
12	14.54.1	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade. One or more coats on old work	50.00 Sqm.	Sqm		
13	14.64.1	Finishing walls with water proofing cement paint of required shade. Old work (one or more coats applied @ 2.20 kg/10 sqm) over priming coat of primer applied @ 0.80 litrs/10 sqm complete including cost of Priming coat	60.00 Sqm.	Sqm		
14	11.36	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry	80.00 Sqm.	Sqm		

		@ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete				
15	11.37	Providing a laying Ceramic glazed floor tiles of size 300x300 mm (thickness to be specified by the manufacturer), of 1st quality conforming to IS: 15622 of approved make in colours such as white, Ivory, Gray, Fume Red Brown, Laid on 20mm thick cement mortar 1:4 (Cement : 4 Coarse sand) , including pointing the joints with white cement and matching pigment etc. complete.	40.00 Sqm	Sqm		
16	14.6.2	Renewing glass panes, with wooden fillets wherever necessary Float glass panes of thickness 5.5 mm	4.00 Sqm	Sqm		
17	14.8.2	Supplying and fixing new wooden fillets wherever necessary with Hollock wood fillets	90.00 M	Meter		
18	14.9	Renewal of old putty of glass panes (length)	90.00 M	Meter		
19	14.10.	Refixing old glass panes with putty and nails	6.00 Sqm.	Sqm		
20	14.11	Fixing old glass panes with wooden fillets (excluding cost of fillets)	6.00 Sqm.	Sqm		
21	17.1.1	Providing and fixing water closet squatting pan (Indian type W.C. pan) with 100mm sand cast Iron P or S trap, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever), conforming to IS: 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required:- White Vitreous China Orissa pattern W.C. pan of size 580x440 mm integral type foot rests.	5.00 No.	Each		
22	17.3.1	Providing and fixing white vitreous china pedestal type water closet (European type) with seat and lid, 10 litre low level white vitreous china flushing cistern & C.P. flush bend with fittings & C.I.brackets, 40 mm flush bend, overflow arrangement with specials of standard make and mosquito proof coupling of approved municipal design complete, including painting of fittings and brackets, cutting and making good the walls and floors wherever required:- W.C. pan with ISI marked white solid plastic seat and lid	1.00 No.	Each		
23	17.7.1	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern, including painting of fittings and brackets, cutting and making good the walls wherever require:- White Vitreous China Wash basin size 630x450 mm with a pair of 15 mm C.P. brass pillar taps	6.00 No.	Each		
24	17.28.2.2	Providing and fixing P.V.C. waste pipe for sink or wash basin including P.V.C. waste fittings complete.Flexible pipe. 40 mm dia	6.00 No.	Each		
25	17.31	Providing and fixing 600x450 mm beveled edge mirror of superior glass (of approved quality) complete with 6 mm thick hard board ground fixed to wooden cleats with C.P. brass screws and washers complete	6.00 No.	Each		

26	13.80.	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	190.00 Sqm.	Sqm		
27		Providing machine and carborandum etc. for rubbing and polishing on existing floor.	40.00 Sqm.	Sqm		
28	10.13.1	Providing and fixing T-iron frames for doors, windows and ventilators of mild steel Tee-sections, joints mitred and welded, including fixing of necessary butt hinges and screws and applying a priming coat of approved steel primer: - Fixing with 15x3mm lugs cm long embedded in cement sand: 6 graded stone aggregate 20 mm nominal size	17.85 Kg.	Kg.		
29	9.5.2.1	Providing and fixing panelled or panelled and glazed shutters for doors, windows and clerestory windows, including ISI marked M.S. pressed butt hinges bright finished of required size with necessary screws, excluding panelling which will be paid for separately, all complete as per direction of Engineer-in-charge: Kiln seasoned and chemically treated hollock wood: 35 mm thick shutters	1.05 Sqm	Sqm		
30	9.59.1	Providing and fixing ISI marked oxidised M.S. single acting spring hinges with necessary screws etc. complete : 150 mm	1.00 No.	Each		
31	9.62.2	Providing and fixing ISI marked oxidised M.S. sliding door bolts with nuts and screws etc. complete : 250x16 mm	1.00 No.	Each		
32	9.63.1	Providing and fixing ISI marked oxidised M.S. tower bolt black finish, (Barrel type) with necessary screws etc. complete : 250x10 mm	2.00 No.	Each		
33	9.66.1	Providing and fixing ISI marked oxidised M.S. handles conforming to IS:4992 with necessary screws etc. complete : 125mm	2.00 No.	Each		
		Total				
	Note:	The estimate is based on DSR 2016				