



**Expression of Interest (EOI)
for Empanelment of Program
Implementing Agencies
(PIAs) under Swachh
Vidyalaya initiative of
Maulana Azad Education
Foundation (MAEF) for
Construction & Maintenance
of Toilet Blocks in Schools /
Institutions / Madarasas**

Expression of interest is invited from renowned agencies for the construction & maintenance of toilet blocks in Schools / Institutions / Madaras under Swachh Vidyalaya Abhiyan across India, an initiative of Maulana Azad Education Foundation (MAEF)

The concerned agencies applying for empanelment as Program Implementing Agency (PIA) should have adequate infrastructure preferably pan India, technical expertise & credibility and a minimum experience of 3 years pertaining to above mentioned field.

This Expression of Interest (EOI) has to be submitted in our office by **(17.07.2017)** and this EOI shall be opened by Maulana Azad Education Foundation (Ministry of Minority Affairs, Govt. of India) at its head office at New Delhi.

Nature of work:- Construction & maintenance of toilet blocks in Schools / Institutions / Madaras under Swachh Vidyalaya initiative.

Eligibility Criteria:-

1. The agency should be registered as Private Limited Company/ Public Limited Company/ under Society Registration Act / Trust/ / Proprietorship /Partnership Firm/ Public Sector Units/ NGOs/ Universities. The agency should submit their application alongwith registration / incorporation certificate in the format given at Annexure – A.
2. Joint- Venture (JV)/ Consortium will not be permitted to submit the proposal.
3. The agency should have been active and operational continuously anywhere in the country for the last five (05) years.
4. The agency should have average annual turnover of at least Rs. 3 crore or more during the past three years. The agency is required to submit copy of audited financial statements for the last three years along with Certificate Issued by Chartered Accountant, as per Annexure – B.
5. The agency having Pan India presence will be preferred and constructed at least 500 or more school toilets and or household toilets in last 3 years.
6. Agency is required to submit details of branch offices' addresses located in the State/UT of India, which are functional / operational as on date of application.
7. MAEF specifically prohibits the agency to Lease /sub-lease /outsourcing /franchise the toilet construction activity sanctioned by MAEF at any stage. In instance of Lease /sub-lease /outsourcing /franchise of any activity related to toilet construction will lead to disqualification and blacklisting of the agency. Similarly, intimation will be sent to all other stakeholders including Ministries/Departments of the Central and State Governments and other penal action as per law will also be taken against such agency.
8. The agency should not have been blacklisted by any Central Government/ State Government/ Govt. Department/ PSUs or any other funding/ donor agency. A self-declaration affidavit must be submitted on Rs.100/- stamp paper as per Annexure – C.

9. The Agency should have experience of construction, operation and maintenance of toilets for at least 3 years.
10. The Agency should have adequate maintenance experience for upkeep of School / Public toilets throughout the Country.
11. Agency who obtains minimum 55% marks in technical evaluation will qualify for empanelment.
12. The last date of submitting EOI is **17.07.2017**.
13. The technical bids will be opened on **20.07.2017**.
14. The agencies who score at least 55 points on the parameters, as per attached technical evaluation, will be empanelled initially for a period of 3 years. However in the event of unsatisfactory performance / not adhering to the instructions / submission of any false information, the empanelment may be terminated by MAEF.

Scope of Work:

1. The agency will prepare the design for the school toilets (separately for Boys & Girls) depending on the requirement of each School / Institution / Madarsa based on number of students and submit the same to MAEF for approval.
2. The agency should construct toilet blocks in each allotted school/ institution / madarsa separately for boys & girls as per specification and drawing approved by the concerned local authority.
3. The land for construction of toilets will be provided by School/ Institution / Madarsa authorities.
4. Agency must ensure provision of adequate tools, materials and personnel for carrying out the work. The agency will remove the debris/ waste materials generated while carrying out the work from the site after completion of the project.
5. After construction and upkeep of maintenance for 1 year the maintenance of toilets will be handed over to the concerned school / institution / madarsa authority for operation and use.
6. The agency will provide 1 year guarantee of repair and maintenance for construction defects.
7. After construction of toilet block, photographs (interior & exterior) will be taken and submitted to MAEF as proof along with handing over certificate duly signed and stamped by school principal / head master and Agency representatives.
8. The Agency should ensure timely submission of progress report on monthly or fortnightly basis as may be decided by MAEF.
9. The agency should engage itself in different activities alongwith construction like motivation, Information, Education and communication and training to address the school children to bring about overall behavioural change .
10. The Agency will also submit the detailed design and the cost estimates alongwith their application for empanelment.

Funding Norms / Payment Schedule:

1. The payment will be as per current CPWD schedule of rates.
2. Enhanced payment for hilly areas as prescribed by CPWD norms.
3. An implementation charge of 15% will be paid to the implementing agency for the construction of toilet block and for different activities like motivation, Information, Education, Communication and training to address the school children impacting the overall behavioural change.
4. Maintenance cost for one year will be part of the project cost and cost of maintenance will be expenses over one manpower plus cleaning material plus 15% implementation charge.
5. The terms of payment will be as follows:

Milestone Linked Payment Plan:

Installments	Timeline	Milestone to be achieved	Contribution by the MAEF Amount in Rs.	Proof to be submitted by agency with regard to the funding by MAEF
1 st installment	At Start of Work	-	50% of total amount sanctioned	1. Signed Copy of Agreement
2 nd installment	After 3 months	Construction upto Roof Level	40% of total amount sanctioned	1. Progress report duly certified by the site engineer with photographs
3 rd installment	After one year of completion	After completion of toilet blocks & its maintenance for 1 year	10% of total amount sanctioned	1. Progress report duly certified by the site engineer with photographs and 2. Handing over & maintenance certificate

Technical Parameters

Sl. No.	Technical Points	Marks allotted	Total marks
1	Turnover details and enclosed last 3 years balance sheet and average turnover in 3 years.	A.) Rs. 3 crore - 15 marks B.) More than Rs.3 crore - 20 marks	20
2	No. of school toilet blocks / Household Toilets constructed in the last 3 years.	A.) 500 Toilets - 15 marks B.) More than 500 Toilets – 25 marks	25
3	Provide details of social work undertaken by organization.	A.) State level - 5 marks B.) At National level - 10 marks	10
4	Agency having Pan India Presence	A.) Single State – 10 marks B.) Up to 5 states – 15 marks C.) More than 5 states – 20 marks	20
5	Appreciation & awards received by the organization for their outstanding performance received in the field of sanitation (In support documents / certificates to be enclosed.)	Depending upon the no. of certificate enclosed and decision taken by the committee – 10 to 25 marks	25

APPLICATION FORMAT FOR EMPANELMENT

1	Name of the Organization		
2	Registered / Head Office Address of the Organization		
3	Year of Inception		
4	Type of the organization (Whether Society/ Trust/ NGO/ Corporation etc., Also enclose copy of Registration Certificate and MoA, Trust Deed, AoA etc)		
5	Name of responsible officer with contact number and email Id	Name: Mobile No. Email id:	
6	Annual Turnover during the last three years (Also enclose last three year's financial statements)	Year	Turnover (Rs. In Crore)
		2016-17	
		2015-16	
		2014-15	
7	No. of toilet blocks constructed in Schools/ Institutions/ Madaras in the last three years (Attach copies of work order and other relevant proof)		
8	If the organization has undertaken other social works apart from toilets construction? If yes, elaborate the same (Use separate sheet if required)		
9	Presence of the organization in the country (please specify the number of Sates where the activities of the organization are spread, enclose relevant proof)		
10	Whether Appreciation Letters, Awards etc received by the organization for is outstanding performance (enclose relevant certificates)		
11	Income Tax clearance certificate for last three years		
12	Whether the organization was ever blacklisted by any Ministry / Govt. Deptt. (if yes, provide the detail)		

Note: Submit the detailed design and the cost estimates on separate sheet alongwith application for empanelment.

(Signature & Office Seal)

(On the letterhead of CA)

Annexure – B

Certified that the annual turnover of M/s _____ is Rs. 3 crore or more during the last three financial years as per financial statements attached.

(Signature &
Name of Chartered Accountant)
Membership No.
Office Seal

(Affidavit on Rs.100/- stamp paper)

Annexure – C

Certified that M/s _____ having its registered head office situated at _____
_____ has never been blacklisted by any Central Government/ State Government/ Govt. Department/ PSUs or any other funding/ donor agency so far.

(Deponent)
Office seal